



Notice of Non-key Executive Decision

Subject Heading:	Old Station Lane– Request to formally advertise paid for parking bays using either 'Pay & Display' or 'Pay by Phone' (Cashless) Parking payment methods (Reference:SCH1061)
Cabinet Member:	Councillor Osman Dervish
SLT Lead:	Barry Francis - Director of Neighbourhoods
Report Author and contact details:	Velup Siva Senior Engineer velup.siva@havering.gov.uk
Policy context:	Havering Local Implementation Plan 2019/20 Delivery Plan
Financial summary:	The estimated cost of implementation is £0.005m or £0.0005m depending on the agreed option and would be met by the Schemes Revenue budget (A26910)
Relevant OSC:	Public Realm
Is this decision exempt from being called-in?	Yes – Non Key

The subject matter of this report deals with the following Council Objectives

Communities making Havering	[X]
Places making Havering	[X]
Opportunities making Havering	[X]
Connections making Havering	[X]

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

At the Highways Advisory Committee on 14th December 2021 having considered the representations made recommends to the Cabinet Member for Public Realm in consultation with the Leader of the Council that the parking restrictions as detailed below and shown on the Drawing No. SCH1061 proceed to formal consultation.

This Executive Decision seeks approval to:

- a) undertake a formal consultation and
- b) if no objections are received progress with the implementation of

the proposals to convert part of the existing 'At Any Time' Waiting Restrictions into Pay and Display or Pay by Phone/Cashless parking bays along Old Station Lane, operational from Monday to Saturday between 8.30am to 6.30pm (2 hours maximum stay – Tariff C)

If at the close of consultation, no objections are received to the proposals outlined above, the scheme proceeds to full implementation as set out on drawing No. SCH1061 following a recommendation of the Highways Advisory Committee.

AUTHORITY UNDER WHICH DECISION IS MADE

Council's Constitution

Part 3, Section 2.5, paragraph (s) To consider recommendations of the Highways Advisory Committee relating to highways and traffic schemes and to make decisions relating to them.

Part 3, Section 2.6, paragraph (y) Portfolios to be assigned to individual Cabinet Members - Highways & Traffic Schemes

STATEMENT OF THE REASONS FOR THE DECISION

At its meeting of 14th December 2021, the Highways Advisory Committee (HAC) considered a report on the proposals (copy attached) and the following recommendations:

1. That the Highways Advisory Committee having considered this report and the representations made recommends to the Cabinet Member for Public Realm in consultation with the Leader of the Council that the parking restrictions as detailed below and shown on the Drawing No. SCH1061 proceed to formal consultation as follows:

The proposals to convert part of the existing 'At Any Time' Waiting Restrictions into Pay and Display or Pay by Phone/Cashless parking bays operational from Monday to Saturday between 8.30am to 6.30pm (2 hours maximum stay – Tariff C)

If at the close of consultation, no objections are received to the proposals outlined above, the scheme proceeds to full implementation.

2. That the estimated cost of this scheme as set out in this report is £0.005m/£0.0005m depending on the agreed option, which will be met by the Schemes Revenue budget (A26910).

The HAC, having considered the report, made the following Recommendations:

That recommendation 1 is proceeded for formal consultation and implementation as proposed.

This decision reflects the recommendations of the HAC and adopts the justification for the decision set out in the report to the HAC.

1.0 Background

- 1.1 Following member requests for short stay paid for parking bays along Old Station Lane, the request was advanced onto Calendar Brief in July 2016 and received no objections.

- 1.2 Old Station Lane is a two way carriageway with 40 metres length and 10.3 metres width. Old Station Lane can only be accessed through Broadway on the eastside. It leads to Celtic Farm Road which is a one way street for buses and cyclists only. Other traffic is therefore prohibited along Celtic Farm Road. Old Station Lane and Celtic Farm Road form part of the bus routes in southbound direction, serving 103 and 372 buses. The buses from Broadway turn right into Old Station Lane and pass through Celtic Farm Road to reach Ferry Lane.

- 1.3 The proposals were put forward to add further parking provisions for local businesses, while preventing long-term non-residential parking and ensuring a turnover of parking

spaces. The demand for parking spaces in the area is very high due to the local businesses such as the Phoenix Public House, Rainham Library, Rainham Railway Station and local shops. It is however noted the Phoenix Public House does have its own off street parking spaces.

- 1.4 Ward Members were sent copies of the proposal on 11th September 2017 and were asked for any comments or objections they may have. Following consultation with Ward Councillors a request was made for an additional paid for parking to be added to the original design and this request was accommodated.

- 1.5 The implementation of the scheme was delayed due to the Rainham Station Parking Review and officers are now in a position to progress the scheme. Due to the delay in progressing with these works it has been agreed the scheme should go back to HAC for consideration. The Ward Members were sent copies of the proposal again in October 2021 and were asked for any comments or objections they may have. One Member commented and welcomes the additional bays along Old Station Lane, operational from Monday to Saturday between 8.30am to

6.30pm (2 hours maximum stay – Tariff C). There was no objection to the proposal to implement a ‘Pay by Phone’ (Cashless) payment method as opposed to ‘Pay and Display’.

- 1.6 It is possible to introduce paid for parking bays using either ‘Pay and Display’ or ‘Pay by Phone’ (Cashless) payment methods. The estimated cost of a Pay and Display machine is £3500 which would be met by the Parking budget but ‘Pay by Phone’ Cashless parking bays are the preferred option in this location due to the locality of the bays where the footway is very narrow. The cost of implementation would also be reduced to approximately £500.
- 1.7 The use of the Ringo cashless payment system is widely available in other locations across the borough. In addition to the limited footway space cashless parking has other benefits such as:
- a) Hygienic – In a post covid world many people are wary of communal touchpoints.
 - b) Convenience – There’s no need to search for a machine especially when limited for time.
 - c) Safety – there’s no requirement for cash collection or maintenance; and
 - d) Fraud – counterfeit coins are often an issue encountered which means a loss in revenue for the council.
- 1.8 It is however noted that cashless parking may not be welcomed by everyone and officers are engaging with the current payment provider Ringo to ensure an alternative payment method similar to the current ‘Pay Point’ system which is available in locations in the borough would be implemented to enable cash payments to be made using this method.

2.0 Options

- 2.1 Option A - would be to erect a ‘Pay by Phone’ (Cashless) notification sign on the existing lamp column which is located in the vicinity of the proposed parking bays.
- 2.2 Option B – would be to install a ‘Pay and Display’ machine with a cashless ‘Pay by Phone’ option in the vicinity of the bays and erect a sign on the existing lamp column which is located in the vicinity of the proposed parking bays.

3.0 Recommendations

- 3.1 It is recommended that this scheme is progressed and formally consulted on. The proposals would be to introduce short stay bays, operational from Monday to Saturday between 8.30am to 6.30pm (2 hours maximum stay – Tariff C), to assist the library users and visitors to the local shops.
- 3.2 If at the close of the consultation objections are received officers would report the comments back to HAC to agree the future of the scheme. Officer would also provide an update on the proposal to implement cashless parking as opposed of pay and display as the recommended payment method.

OTHER OPTIONS CONSIDERED AND REJECTED

The alternative options given in the Committee report were considered. None were considered appropriate in the circumstances.

PRE-DECISION CONSULTATION

None.

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Diane Bourne

Designation: Interim Schemes Manager, Traffic and Parking

Signature:



Date : 16/12/2021

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The Council's power to make an order for charging for parking on highways is set out in Part IV of the Road Traffic Regulation Act 1984 ("RTRA 1984").

Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure) (England & Wales) Regulations 1996 (SI 1996/2489) are complied with. The Traffic Signs Regulations and General Directions 2002 govern road traffic signs and road markings.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officer's recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

FINANCIAL IMPLICATIONS AND RISKS

This report is asking HAC to recommend to the Cabinet Member the implementation of the above scheme

If agreed the estimated cost to introduce paid for parking bays using a 'Pay by Phone (Cashless) payment method would be £0.0005m but if the preferred method is to use a 'Pay and Display' machine this would be £0.005m and would be met by the Council's allocation for schemes Revenue budget (A26910).

The costs shown are an estimate of the full costs of the scheme, should all proposals be implemented. It should be noted that subject to the recommendations of the committee a final decision then would be made by the Lead Member – as regards actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a standard project for Environment and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the overall Public Realm budget.

**HUMAN RESOURCES IMPLICATIONS AND RISKS
(AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)**

The recommendations made in this report do not give rise to any identifiable HR risks or implications that would affect either the Council or its workforce.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

Parking restrictions in residential areas are often installed to improve road safety and accessibility for residents who may be affected by long-term non-residential parking.

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others. However, the Council has a general duty under the Equality Act 2010 to ensure that its highway network is accessible to all. Where infrastructure is provided or substantially upgraded, reasonable adjustments should be made to improve access. In considering the impacts and making improvements for people with protected characteristics (mainly, but not limited to disabled people, children, young people and older people), this will assist the Council in meeting its duty under the act.

The proposal to install paid for parking bays and 'At Any Time' waiting restrictions will be publicly advertised and subject to formal consultation.

Consultation responses will be carefully considered to inform the final proposals.

There will be some visual impact but it is anticipated that this work will benefit the majority of the local business where parking for longer than 3 hours is not necessary. It will also ensure a regular turnaround of vehicles which should benefit businesses rather than be a detriment. This will not be applicable to Blue Badge Holders, as they will still be able to park without charge and for the full duration of the hours of operation.

BACKGROUND PAPERS

1. Highways Advisory Committee Report (14th December 2021)

Appendix 2. Drawing No. SCH1061

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

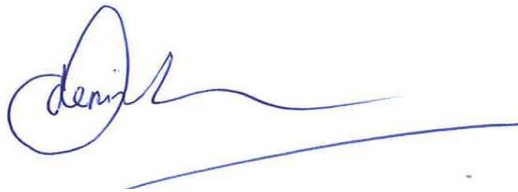
Decision

That the following proposals as shown on the drawing No. SCH1061 are agreed for formal consultation and implementation after considering the recommendations of Highways Advisory Committee;

The proposals to convert part of the existing 'At Any Time' Waiting Restrictions into Pay and Display or Pay by Phone/Cashless parking bays operational from Monday to Saturday between 8.30am to 6.30pm (2 hours maximum stay – Tariff C)

If at the close of consultation, no objections are received to the proposals outlined above, the scheme proceeds to full implementation.

Details of decision maker



Signed

Name: **Councillor Osman Dervish**

Cabinet Portfolio held: **Environment**

In consultation with the Leader of the Council, Councillor Damian White

Date: **18/01/2022**

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

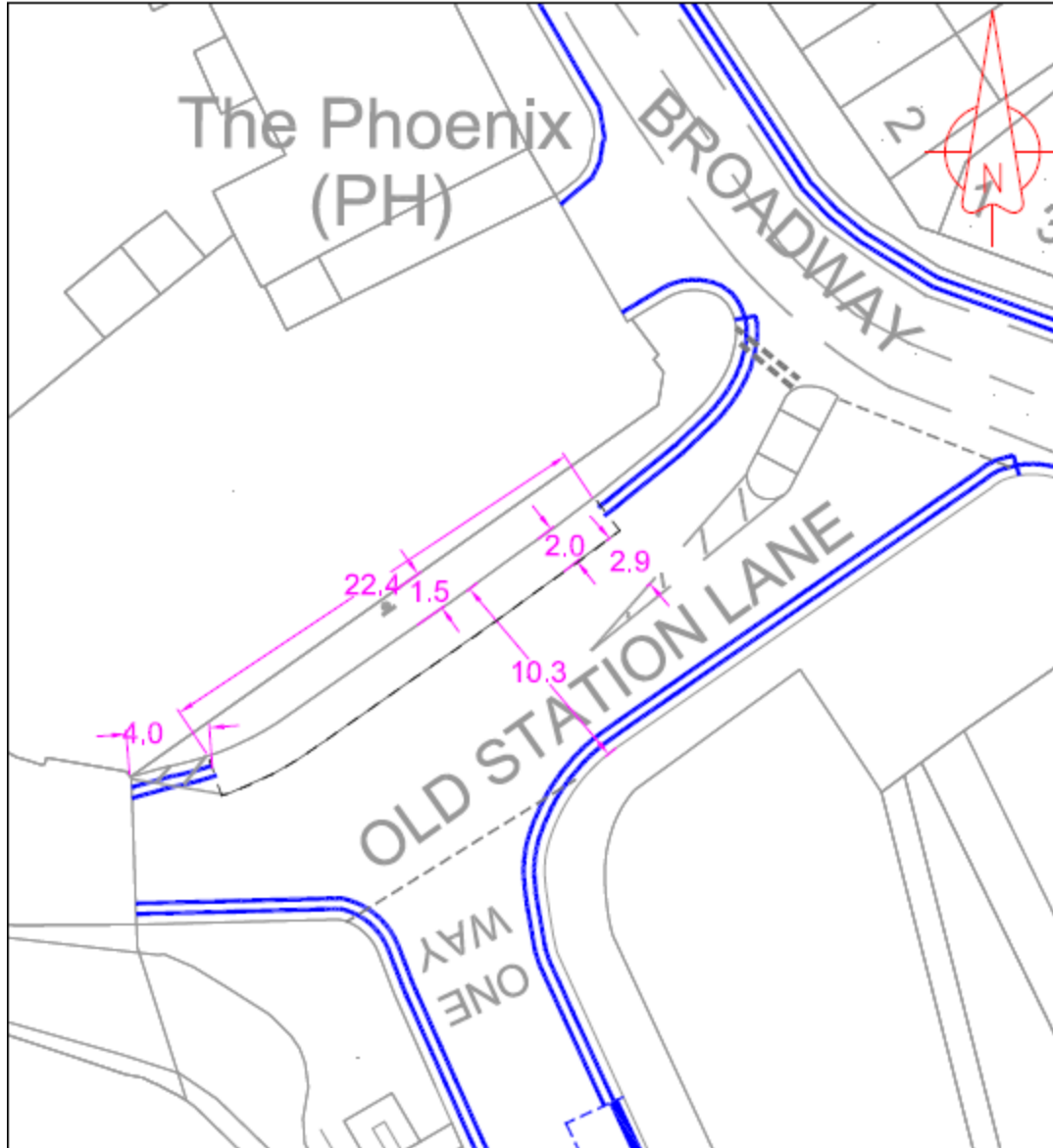
For use by Committee Administration

This notice was lodged with me on _____

Signed _____

APPENDICES

Appendix A - Drawing No. SCH1061



<p>Key</p> <p> Proposed Conversion of 'At Any Time' waiting Restriction to Paid for Parking Bays Existing Mon-Sat, 8.30am-6.30pm, Waiting Restrictions</p> <p> Existing 'At Any Time' Waiting Restriction</p> <p> L/C</p>
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	PROJECT OLD STATION LANE	CHECKED VS	DRAWING NO. SCH0161/1200 / OSL_3				
	SUBJECT PROPOSED CONVERSION OF AT ANY TIME WAITING RESTRICTIONS TO PAID PARKING BAYS	APPROVED CB					
	SCALE 1:250 @A4		PROJECT STATUS DRAFT	DATE ISSUED	DATE		REV 0